



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**AGENDA**

**THURSDAY, JANUARY 29, 2026 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. December 18, 2025 Board of Fire Commissioners' Meeting
  - B. January 16, 2026 Special Meeting to Discuss ITB 25-002
- 5. CHIEF'S REPORT**
- 6. TREASURER'S REPORT**
  - A. December 2025
- 7. LABOR REPORT**
- 8. CONSENT AGENDA**

Table 1: Expenditures for Board Approval

| Category                         | Amount   |
|----------------------------------|----------|
| General Fund Unbudgeted          | \$41,000 |
| General Fund Emergency Purchases | \$0      |
| Addition of Fixed Assets         | \$0      |
| Deletion of Fixed Assets         | \$18,422 |
| Other                            | \$0      |



**9. OLD BUSINESS**

- A. Procurement of Fire Apparatus and Equipment within Current Industry Trends (Recurring Discussion Item)
- B. Request for Additional Board Direction for Formation of Committees

**10. NEW BUSINESS**

- A. Annual Nominations and Election of Board of Fire Commissioner Officers
- B. Request Acceptance of Florida Department of Financial Services Hazmat Grant Agreement
- C. Request to Open a New FL-FIT Cash Pool Account – Special Revenue Fund

**11. COMMENTS BY COMMISSIONERS**

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

**13. ADJOURNMENT**



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**MINUTES**

**THURSDAY, DECEMBER 18, 2025 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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**1. CALL TO ORDER**

Chairman Christopher Lombardo called meeting to order at 9:08 a.m. With four of five commissioners present (James Calamari, Christopher Crossan, Christopher Lombardo, and Stephen Popper), quorum was met. Commissioner Norman Feder was absent from the meeting.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**

Commissioner Calamari moved to approve agenda as presented. Commissioner Crossan seconded. MOTION CARRIED 4:0

**4. APPROVAL OF MINUTES**

A. November 20, 2025 Board of Fire Commissioners' Meeting

Commissioner Popper moved to approve minutes as presented. Commissioner Crossan seconded. MOTION CARRIED 4:0

**5. CHIEF'S REPORT**

Fire Chief Eloy Ricardo and Deputy Chief Jorge Aguilera gave verbal reports. Discussion ensued. Chairman Lombardo gave direction for staff to develop ideas to maximize the District's presence in the 2026 Naples Christmas Parade, enlisting the help of scouts from the District's chartered scout programs. Additionally, Chairman Lombardo directed staff to schedule a meeting with District Counsel, Laura Donaldson, to discuss the Florida legislative initiative to reform property taxes, including the potential option to offset lost revenue through an increased sales tax.

**6. TREASURER'S REPORT**

A. November 2025

Commissioner Calamari read a prepared summary for the November 2025 Treasurer's Report. Board accepted report as presented into record.



## 7. LABOR REPORT

Local 2297 President, Adam Wilson, advised the Board of a union concern related to overtime compensation paid during the transition to the new collective bargaining agreement. Discussion ensued. The Board acknowledged the matter and directed that the Chairman meet with the CFO to discuss the matter and its specific details.

## 8. CONSENT AGENDA

Table 1: Expenditures for Board Approval

| Category                         | Amount    |
|----------------------------------|-----------|
| General Fund Unbudgeted          | \$8,420   |
| General Fund Emergency Purchases | \$0       |
| Addition of Fixed Assets         | \$0       |
| Deletion of Fixed Assets         | \$348,358 |
| Other                            | \$0       |

Commissioner Crossan moved to approve Consent Agenda as presented. Commissioner Popper seconded. MOTION CARRIED 3:0 (Commissioner Calamari was absent for the vote, having left the meeting temporarily.)

## 9. OLD BUSINESS

### B. Procurement of Fire Apparatus and Equipment Within Current Industry Trends (Recurring Discussion Item)

Fire Chief Eloy Ricardo noted he had no updates for the month.

*Chairman Lombardo requested a break at 10:01 a.m. Chairman Lombardo resumed the meeting at 10:08 a.m.*



## 10. NEW BUSINESS

### A. Annual Appointments of Commissioners to District Committees for Calendar Year 2026

Deputy Director Lori Freiburg gave verbal comment. Discussion ensued with Board direction to Staff to form two new committees: a Security/Technology Committee and a Legislative Committee. After further discussion and Board consensus, Chairman Lombardo moved for 1) Commissioner Calamari to remain on the existing Recognition Committee; 2) Commissioner Crossan to remain on the existing Medical Insurance Committee; 3) the formation of the Security/Technology Committee and the appointment of Commissioner Popper to that committee; and 4) the formation of the Legislative Committee and the appointment of Chairman Lombardo to that committee. Commissioner Crossan seconded. MOTION CARRIED 4:0

### B. Request Approval of Agreement Between District and Community Health Partners for Provision of Behavioral Health Services for January 1, 2026 to December 31, 2026

Deputy Director Lori Freiburg gave verbal comment. Commissioner Calamari moved to approve as presented per staff recommendation the agreement from Community Health Partners for behavioral health services for the period of January 1, 2026 through December 31, 2026. Commissioner Crossan seconded. MOTION CARRIED 4:0

### C. Request Approval of Renewal of District's Auto, Property and Liability Insurance for the Period of January 1, 2026 through December 31, 2026

Chief Financial Officer Ben VanKlingeren gave verbal comment. Commissioner Calamari moved to approve as presented per staff recommendation the combined policy of VFIS, Lloyd's of London and Wright Insurance for property, liability, and auto insurance with a modified building valuation for the period of January 1, 2026 through December 31, 2026. Commissioner Crossan seconded. MOTION CARRIED 4:0

### D. Request Approval to Engage Laura Donaldson of Florida Environmental, Fire, and Government Law, PA as District Legal Counsel of Record

Chairman Lombardo moved to approve, as presented per staff recommendation, the waiver of the bidding policy for legal services and to accept the proposal from Attorney Laura Donaldson and her firm, Florida Environmental, Fire, & Government Law, PA. Ms. Donaldson has previously served as the District's attorney with the firm Manson Bolves Donaldson Tanner and is opening her own law firm; this action



formally documents the designation of both Ms. Donaldson and Florida Environmental, Fire, & Government Law, PA as the District's Legal Counsel of Record. Commissioner Popper seconded. MOTION CARRIED 4:0

**E. Request Approval for Engagement of Florida Environmental, Fire, and Government Law, PA for 2026 Florida Legislative Session**

Chairman Lombardo moved to approve as presented per staff recommendation the waiving of the bidding policy and the engagement of Attorney Laura Donaldson for District representation before the 2026 Florida Legislative Session. Commissioner Crossan seconded. MOTION CARRIED 4:0

**F. Request Approval of Selection of Contractor for Station 49 Construction**

Deputy Chief Kris Thomas gave verbal report. Discussion ensued. Commissioner Calamari moved to approve as presented per staff recommendation to award the construction contract to Build, LLC and to authorize the Fire Chief to execute the Agreement, in an amount not to exceed \$7,439,350.00 for the construction of Fire Station 49. Commissioner Popper seconded. MOTION CARRIED 4:0

**G. Request Acceptance of 2024 Assistance to Firefighter Grant Award for Airpacks**

Deputy Chief Kris Thomas gave verbal report. Discussion ensued. Commissioner Popper moved to approve as presented per staff recommendation to accept the 2024 FEMA Assistance to Firefighters grant award in the amount of \$1,118,181.81. Commissioner Crossan seconded. MOTION CARRIED 4:0

**H. Request Approval of District Policies**

Chairman Lombardo gave verbal comment. Commissioner Calamari moved to approve as presented per staff recommendation new District Policy *109 Artificial Intelligence Acceptable Use* with effective date of January 1, 2026. Commissioner Crossan seconded. MOTION CARRIED 4:0

**I. Request Approval of Board of Fire Commissioner Meeting Date Change for 2026 Schedule**

Commissioner Calamari moved to approve as presented per staff recommendation the revisions to the 2026 Board of Fire Commissioner meeting schedule. Commissioner Crossan seconded. MOTION CARRIED 4:0

**11. COMMENTS BY COMMISSIONERS**

Commissioners gave verbal comments. Commissioner Calamari thanked the District for its support for a recent family emergency, and asked that his thank you be included in the record. Chairman Lombardo directed staff to ensure that the District's veterans were included in the 2026 American Constitutional Rights Union (ACRU) event.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners' Meeting Minutes – December 18, 2025

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**13. ADJOURNMENT**

Commissioner Calamari moved to adjourn the meeting. Commissioner Crossan seconded. MOTION CARRIED 4:0 Meeting adjourned at 11:02 a.m.



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**MINUTES**

**FRIDAY, JANUARY 16, 2026 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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**1. CALL TO ORDER**

Chairman Christopher Lombardo called meeting to order at 9:04 a.m. With five of five commissioners present, quorum was met. (Christopher Crossan, James Calamari, Norman Feder, Christopher Lombardo and Stephen Popper all present.) District Counsel, Laura Donaldson, was present by phone call in.

**2. PLEDGE OF ALLEGIANCE**

**3. DISCUSSION REGARDING ITB 25-002: STATION 49 CONSTRUCTION**

Deputy Chief Kris Thomas gave a verbal summary overview of the ITB process for the construction of Station 49, including the rejection of lowest bidder Rycon, based on evaluation criteria. Discussion ensued with Matthew Mastrofranceso from Rycon addressing the Board, stating his disagreement of the Board's decision. Discussion continued with difference of opinions noted. Attorney Donaldson provided the Board with three options: 1) uphold the recommendation of Fire Chief Ricardo to award the contract to Build, LLC as decided at the December 18, 2025 Board meeting; 2) reject the Fire Chief's recommendation to award the contract to Build, LLC and award the contract to Rycon; or 3) initiate the ITB process again. After further discussion regarding the three options and the potential impacts of each, Board consensus was to uphold the award of the contract to Build LLC. Commissioner Popper motioned to accept the Board's December 18, 2025 decision to award the contract for Station 49 to Build, LLC. Commissioner Calamari seconded. MOTION CARRIED 5:0

**4. COMMENTS BY COMMISSIONERS**

The Board thanked the Rycon representatives, Matthew Mastrofranceso and John Limbaugh, for their comments and for appearing before the Board.

**5. COMMENTS BY THE PUBLIC**

None

**6. ADJOURNMENT**

Commissioner Feder moved to adjourn the meeting. Commissioner Calamari seconded. MOTION CARRIED 5:0 Meeting adjourned at 10:12 a.m.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 6**

**Meeting Date:** January 29, 2026  
**Prepared By:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Treasurer's Report - December 2025

**GENERAL FUND**

**Revenue**

The following is the breakdown of revenue for the period ended December 31, 2025 for the North Naples Service Delivery Area ("NN SDA"), the Big Corkscrew Service ("BC SDA") and North Collier Fire Control & Rescue District. Note that these financial statements reflect the Board approved cost allocation method; per that method, there is no allocation of revenue (except for grant funds) - it remains in the SDA in which it is earned/received.

|                      |           | <b>NN SDA</b>     | <b>% of</b>   |           | <b>BC SDA</b>     | <b>% of</b>   | <b>North Collier</b> | <b>% of</b>       |
|----------------------|-----------|-------------------|---------------|-----------|-------------------|---------------|----------------------|-------------------|
|                      |           | <b>12/31/2025</b> | <b>Budget</b> |           | <b>12/31/2025</b> | <b>Budget</b> | <b>12/31/2025</b>    | <b>Budget</b>     |
| Ad Valorem           | \$        | 45,276,541        | 85.12%        | \$        | 13,810,427        | 85.08%        | \$                   | 59,086,968        |
| Fees                 | \$        | 207,623           | 27.03%        | \$        | -                 | 0.00%         | \$                   | 207,623           |
| Other Revenue        | \$        | 825,575           | 24.46%        | \$        | 93,139            | 17.91%        | \$                   | 918,715           |
| <b>Total Revenue</b> | <b>\$</b> | <b>46,309,739</b> | <b>80.77%</b> | <b>\$</b> | <b>13,903,567</b> | <b>83.00%</b> | <b>\$</b>            | <b>60,213,306</b> |
|                      |           |                   |               |           |                   |               |                      | <b>81.27%</b>     |

**Expenses**

The following is the breakdown of expenses for the period ended December 31, 2025 for NN SDA, BC SDA and the North Collier Fire Control & Rescue District utilizing the cost allocation method approved by the Board.

**GENERAL FUND, CONT'D**

|                       |           | <b>NN SDA</b>     | <b>% of</b>   |           | <b>BC SDA</b>     | <b>% of</b>   | <b>North Collier</b> | <b>% of</b>       |
|-----------------------|-----------|-------------------|---------------|-----------|-------------------|---------------|----------------------|-------------------|
| <b>Expenses</b>       |           | <b>12/31/2025</b> | <b>Budget</b> |           | <b>12/31/2025</b> | <b>Budget</b> | <b>12/31/2025</b>    | <b>Budget</b>     |
| Personnel             | \$        | 12,835,680        | 28.77%        | \$        | 3,620,320         | 28.77%        | \$                   | 16,456,000        |
| Operating             | \$        | 2,352,352         | 23.40%        | \$        | 663,484           | 23.15%        | \$                   | 3,015,835         |
| Debt Service          | \$        | 489,149           | 74.21%        | \$        | 137,965           | 74.21%        | \$                   | 627,114           |
| Capital               | \$        | 80,418            | 4.84%         | \$        | 22,682            | 4.84%         | \$                   | 103,100           |
| <b>Total Expenses</b> | <b>\$</b> | <b>15,757,598</b> | <b>27.65%</b> | <b>\$</b> | <b>4,444,451</b>  | <b>27.60%</b> | <b>\$</b>            | <b>20,202,049</b> |
|                       |           |                   |               |           |                   |               |                      | <b>27.64%</b>     |

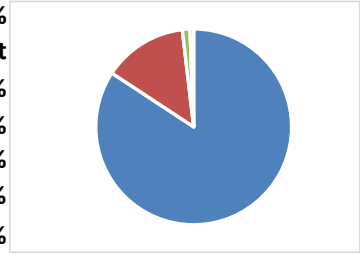
It should be noted that there are four general types of expenditures in terms of payment impact on the fiscal year:

1. Those that are paid monthly at fairly regular and predictable monthly intervals.
2. Those that are paid quarterly or annually so are not reflected in an appropriate percentage.
3. Those that are based on unpredictable need, such as building, equipment or vehicle repairs.
4. Items that were budgeted in the prior year, but were not received or invoiced until this year.

Based on these payment type exceptions, accrual or prepayment adjustments can be made to the actual expenditures, and an adjusted percent of budget determined.

When these adjustments are made, year-to-date expenditures as a percentage of budgeted expenditures, by category, are as follows:

|              | Adj Amounts<br>North Collier | Adj. %<br>of Budget |
|--------------|------------------------------|---------------------|
| Personnel    | \$ 14,244,362                | 24.91%              |
| Operational  | \$ 2,348,549                 | 18.18%              |
| Debt Service | \$ 211,253                   | 25.00%              |
| Capital      | \$ 103,100                   | 4.84%               |
| <b>Total</b> | <b>\$ 16,907,264</b>         | <b>23.13%</b>       |



As identified above, when adjustments are made to the actual expenses based on known prepaid and accrual adjustments, General Fund expenses are at 23.13% which is reasonable as we have completed 3 months of the 2025/2026 fiscal year (25%).

#### General Fund Comparison with Prior Year:

Included with the General Fund Financial Statement is a comparison to December 2024 of each service delivery area, noting the percentage of variance. In brief, total revenue in the NN SDA comparison reflects a variance of 6%. Expenses reflect a variance of -3%.

In the Big Corkscrew SDA, a variance in revenue of 16% is reflected. Expenses reflect a variance of -3%.

#### IMPACT FEE FUND - Comparison with Budget

As of December 31, 2025, NCFR has received \$98,549 in Impact Fund interest income. Expenses total \$14,027. The District has received \$25,746 for Impact Fees for the fiscal year. Payments received are in arrears and are from the previous month. NOTE: November's Impact Fee receipts were deposited and recognized in January.

#### INSPECTION/PLAN REVIEW FEE FUND - Comparison with Budget

##### Revenue

As of December 31, 2025, total revenue received is \$279,000 or 11% of budgeted revenue which includes inspection fees, plan review fees and interest. Similar to the Impact Fee Fund, payments received are in arrears and are from the previous month.

##### Expenses

Expenses total \$499,000 or 20% of the total budget. This is appropriate for this time of the year as we have completed 3 months of the 2025-2026 fiscal year.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 8**

**Meeting Date:** January 29, 2026  
**Prepared By:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Consent Agenda

**UN-BUDGETED PURCHASES (per policy 213, Section 3, Part 6)**

**General Fund (Unbudgeted)**

|                                       |                                                                               |                                     |                                       |
|---------------------------------------|-------------------------------------------------------------------------------|-------------------------------------|---------------------------------------|
| <b>1 Item Description:</b>            | Installation services for newly purchased equipment (Server/Security project) |                                     |                                       |
| <b>Requested By:</b>                  | Deputy Director of IT Eric Bocock                                             | **Public Records Exempt** FS282.318 |                                       |
| <b>G/L Account:</b>                   | 001-5220-051-105                                                              |                                     |                                       |
| <b>Budget Line:</b>                   | 101                                                                           |                                     |                                       |
| <b>Budget Line Amount (NCFR)</b>      | \$                                                                            | 1,782,037                           |                                       |
| <b>Available Line</b>                 | \$                                                                            | 1,174,191                           |                                       |
| <b>Bids/Quotes:</b>                   |                                                                               |                                     |                                       |
| <b>Bid #1:</b>                        | Veytec Solutions                                                              | \$                                  | 41,000                                |
| <b>Bid #2:</b>                        |                                                                               | \$                                  | -                                     |
| <b>Bid #3:</b>                        |                                                                               | \$                                  | -                                     |
| <b>Waive Bidding Policy?</b>          | No                                                                            | <b>Reason:</b>                      | Sole Source - existing vendor/project |
| <b>Recommendation:</b>                | Veytec Solutions                                                              | \$                                  | 41,000                                |
| <b>TOTAL GENERAL FUND UN-BUDGETED</b> |                                                                               | \$                                  | 41,000                                |

**EMERGENCY PURCHASES (per Policy 212, Section 16) - ratify emergent purchase required and processed**  
(NONE - n/a)

|                                  |    |   |
|----------------------------------|----|---|
| <b>TOTAL EMERGENCY PURCHASES</b> | \$ | - |
|----------------------------------|----|---|

**ADDITION OF FIXED ASSETS**

**DELETION OF FIXED ASSETS**

|                                                        |                                                      |                           |           |
|--------------------------------------------------------|------------------------------------------------------|---------------------------|-----------|
| <b>Asset Category:</b>                                 | Firefighter Equipment                                |                           |           |
| <b>Asset I.D. Number:</b>                              | various                                              |                           |           |
| <b>Description:</b>                                    | (2) 800 Mobile Radios, (2) SCBA units                |                           |           |
| <b>Cost:</b>                                           | \$18,421.64                                          |                           |           |
| <b>Reason for Deletion:</b>                            | outdated and replaced / not cost effective to repair |                           |           |
| <b>Intended Disposal:</b>                              | scrapped                                             | <b>Original Cost</b>      | \$ 18,422 |
| <b>Additional Information:</b>                         | n/a                                                  | <b>Est Net Book Value</b> | \$ -      |
| <b>TOTAL DELETION OF FIXED ASSETS (original cost)</b>  |                                                      | \$                        | 18,422    |
| <b>TOTAL DELETION OF FIXED ASSETS (NET BOOK VALUE)</b> |                                                      | \$                        | -         |

**OTHER**

|     |                      |    |   |
|-----|----------------------|----|---|
| n/a | <b>TOTAL - OTHER</b> | \$ | - |
|-----|----------------------|----|---|



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 9A**

**Meeting Date:** January 29, 2026  
**Prepared by:** Eloy Ricardo, Fire Chief  
**Subject:** Discussion on Procurement of Fire Apparatus and Equipment Within Current Industry Trends

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**Objective**

This agenda item is for discussion only and is a standing item each month.

**Background Information**

At the May 29, 2025, District Board of Fire Commissioners Workshop on Impact Fees and Millage Rates, the Board discussed concerns about delays in procuring fire apparatus and other essential equipment. The general consensus was that the District should consider alternative procurement options, as industry consolidation by a single company appears to be limiting competition and contributing to these challenges.

**Considerations**

This item is a standing item each month. Staff will provide updates to the Board each month as needed.

**Staff Recommendation**

Not Applicable

**Attachments**

Not Applicable

**Proposed Motion**

Not Applicable



**North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING**

**AGENDA ITEM 9B**

**Meeting Date:** January 29, 2026  
**Prepared by:** Lori Freiburg, Deputy Director  
**Subject:** Request for Additional Board Guidance for Formation of Committees

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**Objective**

To obtain additional guidance from the Board regarding the formation of committees.

**Background Information**

At the December 18, 2025, meeting of the Board of Fire Commissioners, the Board directed Staff to establish two new committees, each consisting of one (1) Board member and staff representation:

1. Legislative Committee
2. Security & Technology Committee

**Considerations**

Florida law establishes different requirements for committees depending on their role and authority.

Pursuant to Florida Statutes 286.011 (Government-in-the-Sunshine Law), committees that have decision-making authority or make recommendations to the Board are subject to Sunshine requirements. These requirements include providing reasonable public notice of meetings, conducting meetings open to the public, and maintaining meeting agendas and minutes.

Committees formed solely for fact-finding or information-gathering purposes, and that do not make recommendations to the Board or have decision-making authority, may not be subject to the Sunshine Law; however, this determination is fact-specific. For example, committees that rank or eliminate alternatives are generally subject to Sunshine law, even if the final decision rests with the Board. Additionally, if the committee's findings are relied upon by the Board to justify or inform a decision, that weights toward Sunshine applicability. In general, if the committee's work could influence how the Board decides, assume the Sunshine Law applies.

Regardless of committee type, records created or received by committee members or staff are subject to Florida's Public Records Law (Chapter 119, Florida Statutes).



**North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING  
AGENDA ITEM 9B**

**Requested Direction**

Staff requests direction from the Board regarding the intended role and scope of the Legislative Committee and the Security & Technology Committee in order to assess the applicability of the Sunshine Law and ensure compliance with all applicable statutory requirements.

**Attachments**

None

**Proposed Motion**

Not Applicable



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10A**

**Meeting Date:** January 29, 2026  
**Prepared by:** Lori Freiburg, Deputy Director  
**Subject:** Annual Nominations and Elections of Board Officers

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**Objective**

Elect the Chair, Vice-Chair and Secretary-Treasurer of the North Collier Fire Control and Rescue District Board of Fire Commissioners for the calendar year 2026

**Background Information**

Pursuant to the District's Board of Fire Commissioners' Procedures adopted on October 28, 2021, the Board has established procedures governing the nomination and election of officers. The applicable procedures are outlined here:

**III. OFFICER ELECTIONS**

**A. Order of Elections.** *The Board shall elect officers from its members in the following order: Chair, Vice-Chair, Secretary-Treasurer.*

**B. Schedule for Elections.** *Election of officers shall occur annually in January. If less than a full Board is available for such meeting, the election of officers may be postponed until a full Board is present; provided, however, that if such postponed election occurs after January, the new officers' terms shall begin immediately upon their election. Elections will take place during the beginning of the meeting after public comment.*

**C. Procedure for Officer Elections.** *The following procedures shall govern the election of officers:*

- 1. Nominations for new officers shall be made orally.*
- 2. When each Commissioner has had a reasonable opportunity to nominate, the Chair will accept a motion to close nominations.*
- 3. Separate elections shall be held for each office. The Board shall complete all voting on each individual office before proceeding to vote on the next office.*
- 4. The Chair shall then proceed to put the nomination(s) to vote by ballot. Ballots must be signed by each Commissioner when voting. (Voting by ballot applies to instances where more than one individual is nominated for the same position. In instances where only one individual is nominated for a position, a verbal vote is acceptable.)*
- 5. The Deputy Director of Executive Administrative Services or their designee,*



**North Collier Fire Control and Rescue District**  
**Board of Fire Commissioners**  
**SPECIAL MEETING-ANNUAL ELECTION OF BOARD OFFICERS**  
**AGENDA ITEM 10A**

*with the assistance of the Fire Chief, or Deputy Chiefs, shall count the ballots, and the Chair will announce the results.*

- 6. Elections shall be determined by a majority.*
- 7. Should no candidate receive a majority on the first ballot, voting will continue with subsequent ballots until one candidate is elected.*
- 8. If a candidate is present and does not decline, or if a candidate is absent but has consented to the candidacy, the candidate is elected. If the candidate is absent, has not consented to be a candidate and does not immediately decline upon being notified, the candidate is elected. If a person declines election, there is a failure to elect, and the Board may proceed to continue the election.*
- 9. Notwithstanding the above, if there is only one nomination, the Board is not required to vote by ballot pursuant to 4., above, but rather may elect by acclamation.*
- 10. Elections will be held in accordance with Robert's Rules of Order, except as otherwise specified above.*

**D. Term of Office.** *The Chair, Vice-Chair, and Secretary-Treasurer shall serve a term of one (1) year.*

**Considerations**

The annual election of officers for the District's Board of Fire Commissioners is governed by the Board's procedure manual and is not mandated by the District's enabling act. As a result, the timing and frequency of officer elections are matters of Board policy rather than statutory requirement. Unless and until the Board amends its procedure manual, the current officer election procedures remain in effect.

Accordingly, the Board may proceed with the election as scheduled or, if desired, table this item to allow additional time to consider whether any changes to the timing or process of officer elections are warranted.

**Fiscal Impact**

There is no fiscal impact related to the election of officers for the Board of Fire Commissioners.

**Recommendation**

Staff recommends that the Board provide direction regarding whether to proceed with the election as scheduled or table the item for further consideration.

**Attachments**

None



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10B**

**Meeting Date:** January 29, 2026  
**Prepared by:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Request for Board Approval of 2025-2026 USAR HazMat MARC Grant Agreement – Contract Number FM1219

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**Objective**

Obtain Board Approval for 2025-2026 USAR HazMat MARC Grant Agreement – Contract Number FM1219.

**Background Information**

The District's robust operational capabilities includes various special teams including an extensive HazMat team. This team is part of and leads the Region 6 HazMat team which includes Fire-Rescue Personnel from the following agencies: City of Marco Island, City of Naples and NCFR. We maintain various equipment - some of which some is funded annual State DRT funding. (NOTE: This agreement is not DRT-HazMat funding).

**Considerations**

The 2025-2026 USAR HazMat MARC Grant agreement totals \$55,000 and has a period of performance (starting with grant execution) and ending June 30, 2026. The funding will be used to purchase HazMat related items, as further described in Appendix 1, Itemized Equipment list of the agreement. Currently, no eligible costs have been incurred or encumbered. To execute the current grant agreement, the District will need to submit a signed copy of the grant agreement to the Florida Department of Financial Services, Division of State Fire Marshal.

**Fiscal Impact**

The District will have **\$55,000** to reimburse eligible expenditures through June 30, 2026. Management anticipates to update the 2025/2026 General Fund Budget to account for these expenditures and associated grant reimbursement.

**Recommendation**

Staff recommends that the Board approve the 2025-2026 USAR HazMat MARC Grant agreement – Contract Number FM1219 totaling \$55,000 for the period January 29, 2026 through June 30, 2026.

**Attachments**

Attachment 1: 2025-2026 USAR HazMat MARC Grant agreement – Contract Number FM1219

**Proposed Motion**

Approve USAR HazMat MARC Grant Agreement – Contract Number FM1219 totaling \$55,000 as presented.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10C**

**Meeting Date:** January 29, 2026  
**Prepared by:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Request additional Fixed Income Trust ("FL-FIT") cash pool account – Special Revenue Fund

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**Objective**

Obtain approval to open a new cash pool account in the Florida Fixed Income Trust ("FL-FIT") through Deep Blue Investment Advisors for the Special Revenue Fund.

**Background Information**

At the September 12, 2018 Board of Fire Commissioners meeting, the Board unanimously approved District participation in FL-FIT governmental cash pool and opened two (2) FL-FIT accounts – General Fund Checking and Impact Fee Checking and subsequently added a third account in December, 2019 (General Fund Checking – Big Corkscrew).

**Considerations**

The District has nine (9) checking accounts at First Horizon Bank – including a Special Revenue Fund Account, which includes funds connected with collections associated with the District's Inspection Fund. Management is proposing the creation of a new Special Revenue Account through FL-FIT, which would connect with our current First Horizon bank account. Interest rates (with First Horizon checking accounts) currently yield 0.20% as of December 31, 2025. Establishing the Special Revenue Fund account would allow wire capability to move funds to earn an even higher rate, yielding 4.06% for the same period. As of December 31, 2025, the balance in the Special Revenue account was \$3,500,587.

**Fiscal Impact**

There is no immediate fiscal impact to open the new FL-FIT cash pool account. However, there are anticipated increases to interest earnings to the District.

**Recommendation**

Staff recommends the Board approve the addition of the "Special Revenue Fund" cash pool account as presented.

**Attachments:**

None

**Proposed Motion:**

Approve the addition of the Special Revenue Fund cash pool account with FL-FIT as presented.