PRE-FIRE PROTECTION PLAN SUBMITTAL FORM

North Collier Fire Control and Rescue District Life Safety Division
6495 Taylor Road | Naples, FL 34109
(239) 597-9227

North Collier Fire Control and Rescue District reviews fire protection requirements for all structures within the District's jurisdiction. A Pre-Fire Protection Plan is required for all new construction and renovations exceeding 1,000 square feet and is the responsibility of the contractor. Failure to submit a complete and acceptable Pre-Fire Protection Plan may delay the building's fire compliance approval. Exceptions to this requirement will not be granted. This document outlines the requirements for completing an acceptable Pre-Fire Protection Plan. Please carefully follow the guidelines provided to ensure the plan is complete and avoid unnecessary delays in the review and approval process.

- Provide as much information as possible.
- If information is not known at the time of form completion, please have it available at the time of inspection.
- A high-rise building will require two (2) Knox Boxes. One (1) Knox Box mounted on the building for fire department access and one (1) Knox Box mounted inside the Fire Alarm Control Panel Room. For buildings near high-rise height of 75 feet, a second Knox Box may be required.
- If certain items are not applicable to the project, please mark as 'N/A'.
- The Contractor is required to submit an 8.5" x 11" site plan showing the entire property boundaries, paved areas, fire lanes, roadway hydrants and fire department appliances within 1,000 feet. Please utilize the Uniform Preplanning Symbols and mark all applicable items. (The Uniform Preplanning Symbols are shown on page 5 of this document. A sample site plan is shown on page 6.)
- The Contractor is required to submit a structural footprint (building floor plan) showing the main utility shutoffs, building entrance openings, exit stairs and locations of fire protection systems (fire department connections, sprinkler risers, post indicator valves, back flow devices, standpipes and pipes, fire pumps, emergency generators, fire alarm control panels). Please utilize the Uniform Preplanning Symbols and mark all applicable items. (The Uniform Preplanning Symbols are shown on page 5 of this document. A sample structural footprint plan is shown on page 7.)
- The Contractor may request assistance or preliminary review of their Pre-Fire Protection Plan fire prior to building final; however, plan will not be accepted until time of the building final.
- The Contractor can make last minute changes to the Pre-Fire Protection Plan at the time of the inspection and with Fire Inspector approval.

Questions? Contact the North Collier Life Safety Division at (239) 597-9227.

Submittal Date _____ Inspector Review Date (District use only) _____

Inspector Name _____

Building Information

Building Name _____

Street Address _____

City _____ State Florida Zip Code _____

Building Management Information

Owner _____

Work _____ Cell _____

Property Manager _____

Work _____ Cell _____

Monitoring Company _____

Work _____ Cell _____

Life Safety and Occupant Considerations

Alarm Panel Location _____

Hours of Operation _____

Special Needs Occupants

Unit _____ Unit _____ Unit _____ Unit _____

Additional Notes:

Hazardous Materials

Chemical Name	Amount	DOT Guide Book Page #

Shut-off Location and Procedure:

Additional Special Hazards and Locations:

Building Construction

Type of Construction _____ Occupancy Class _____

Bldg. Sq. Ft. _____ Roof Type _____

Ceiling Type _____

Does the building have multiple or drop ceilings? ☐ Yes ☐ No

Is there an on-site response plan? ☐ Yes ☐ No

Floors _____ Units per Floor _____

Water Supply

Primary Water Supply _____ Secondary Water Supply _____

Static Pressure _____ Residual Pressure _____ Flow Rate _____

Additional/Alternative Water Supplies _____

Fire Pump? ☐ Yes ☐ No Sprinkled? ☐ Yes ☐ No

Needed Fire Flow _____ Available Fire Flow _____

Fire Pump Location _____ FDC Locations _____

Fire Flow @ 20psi _____ Main Size to Backflow Preventer _____

Main Size at Sprinkler Riser _____

Consideration for Supply Apparatus Placement:

Truck Company Considerations

Primary Aerial Apparatus Placement _____

Secondary Arial Apparatus Placement _____

Forcible Entry Concerns _____

Roll Up Doors? ☐ Yes ☐ No How many? _____

Bars Overs Openings? ☐ Yes ☐ No Window Type _____

Magnetic Locks? ☐ Yes ☐ No Roof Access Stairwell and Locations _____

Air Handlers? ☐ Yes ☐ No How many? __ Locations _____

Skylights? ☐ Yes ☐ No Locations _____

Vertical Ventilation Concerns _____

Parapet Walls or False Roofs ☐ Yes ☐ No

Overhead Obstructions _____

Additional Notes:

UNIFORM PREPLANNING SYMBOLS

Symbol	Definition
FP	Fire Pump
PIV	Post Indicator Valve
BFP	Backflow Preventer
SC	Sprinkler Control
FDC	Fire Department Connection
FH	Fire Hydrant
DS	Draft Site
DH	Draft Hydrant

Symbol	Definition
HC	Hose Cabinet/Connection
D 2000	Diesel Tank & Capacity
D	Diesel Tank Shut Off
LP 2000	LP Tank & Capacity
LP	LP Tank Shut Off
G 2000	Gasoline Tank & Capacity
G	Gasoline Tank Shut Off
NG	Natural Gas Shut Off

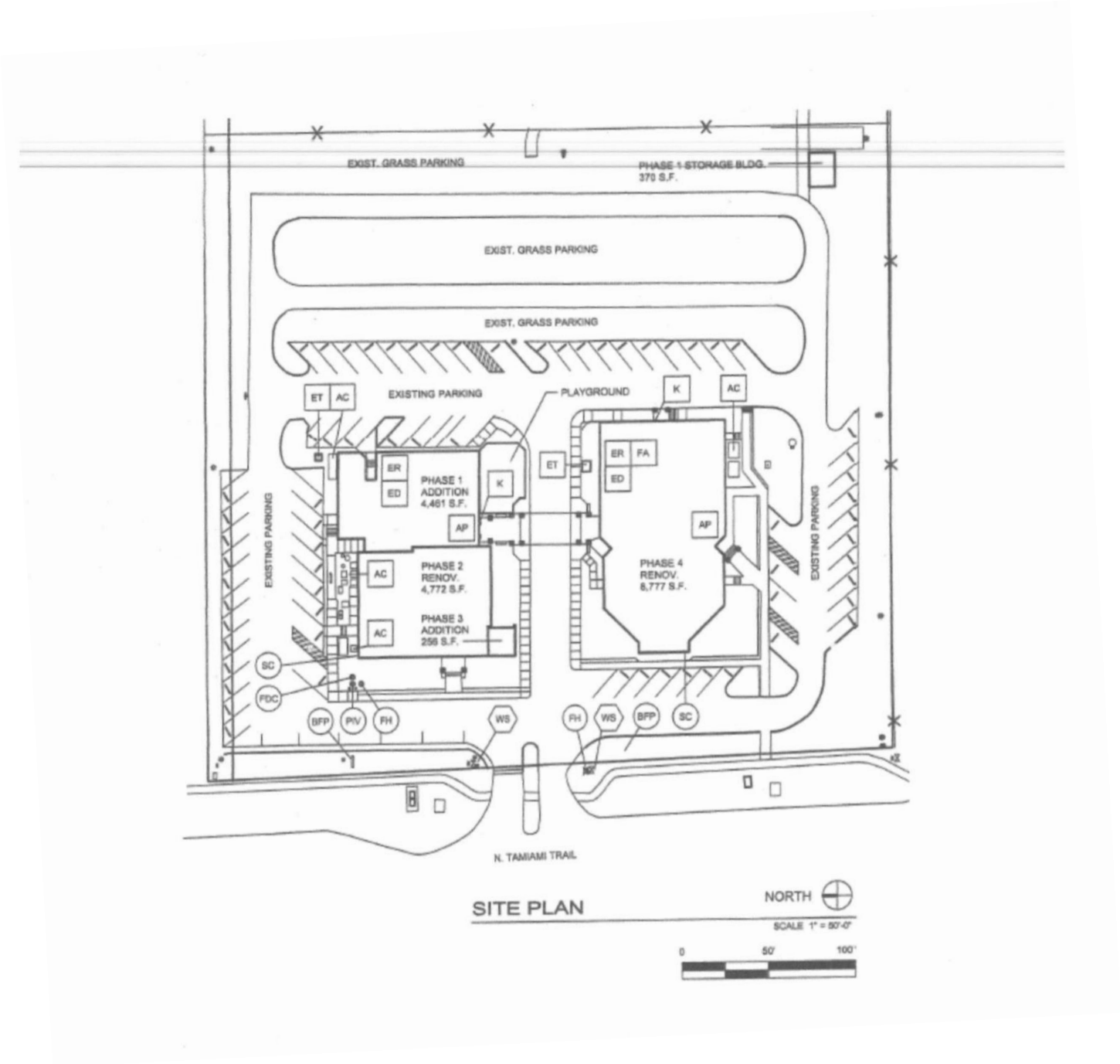
Symbol	Definition
K	Keybox
AP	Annunciator Panel
FA	Fire Alarm Panel
E	Elevator
EE	Elevator Equipment

Symbol	Definition
ER	Electric Room
ED	Electric Disconnect
EG	Emergency Generator
ET	Electric Transformer
AC	Air Conditioning Control

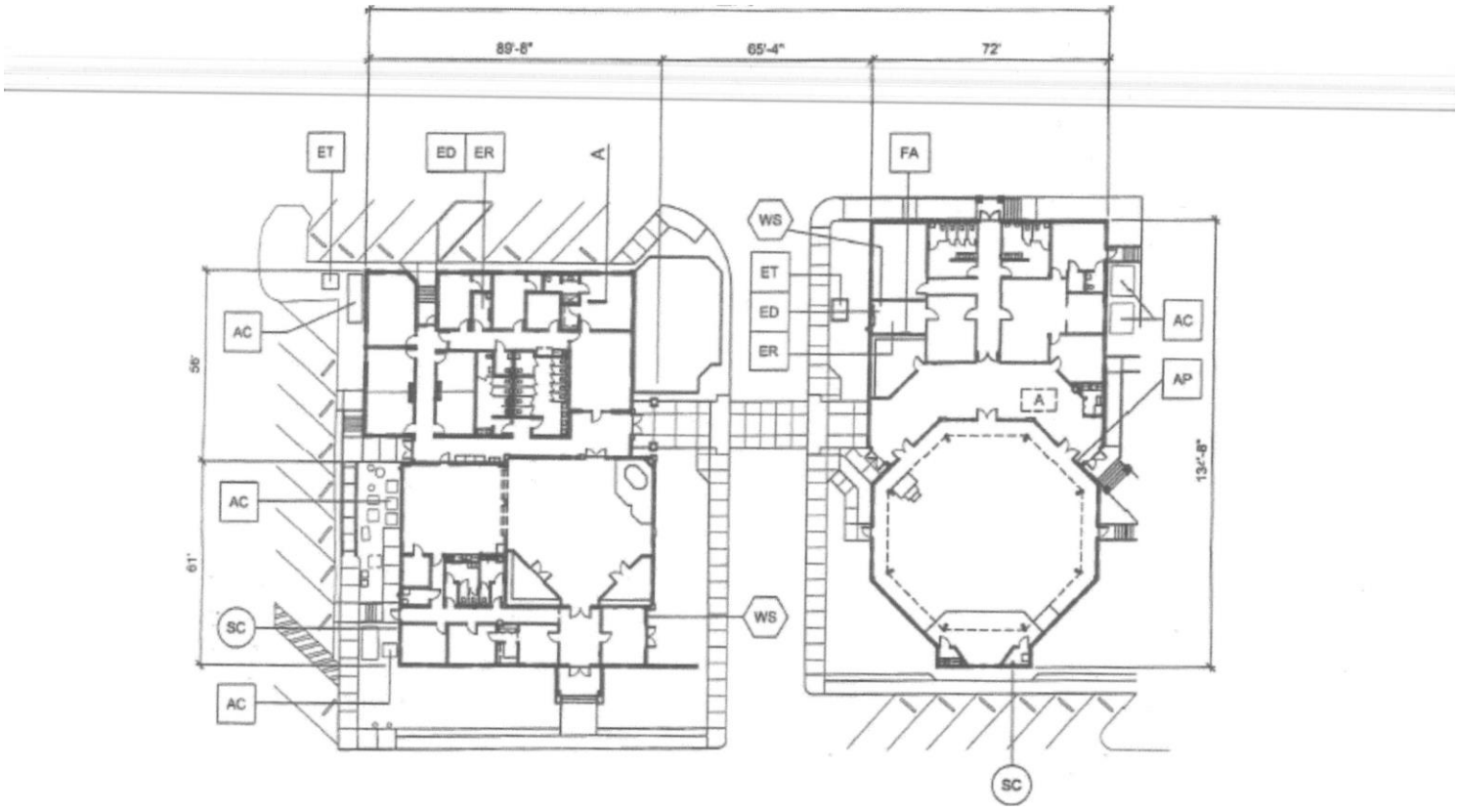
Symbol	Definition
	Stairs
A	Roof Access
P	Pressurized Smoke
A	Attic Access
SL	Skylight

Symbol	Definition
4 2 3 OX	Hazardous Materials (Coded per NFPA 704)
AG	Above Ground
UG	Underground
WS	Water Shut Off
	Biohazard

EXAMPLE OF PLAN & DIAGRAM SUBMITTAL



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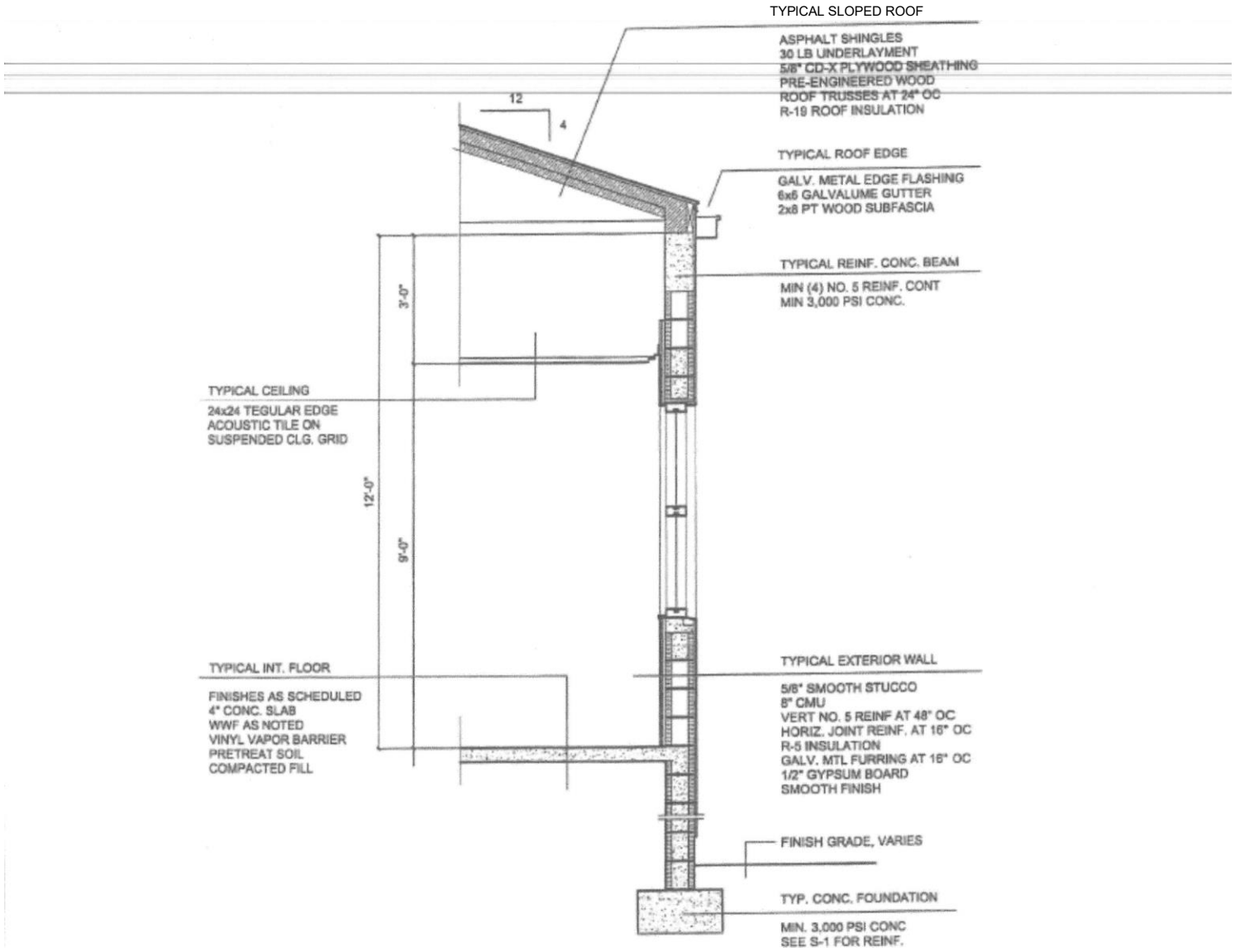
FLOOR PLAN

NORTH

SCALE 1" = 40'-0"

0 10' 20' 40'

EXAMPLE OF PLAN & DIAGRAM SUBMITTAL



WALL SECTION - A