

To ensure a successful fire safety inspection, please review these guidelines before scheduling your inspection:

- **WORK CANNOT BEGIN WITHOUT APPROVED PLANS AND ON SITE PERMIT.**
- Deviations from approved plans require revisions to be submitted and approved by plans review **before** scheduling inspections.
- Inspections may be scheduled via telephone, online or in person at the Fire Prevention Bureau Office. Please include all permit numbers.
- For requests submitted by 9:00 a.m., every effort will be made to schedule the inspection for the next business day.
- Inspections are completed Monday Friday between 8:00 a.m. and 4:00 p.m.
- Time specific appointments apply only to final inspections that include sprinklers, alarms or suppression systems.
- For other inspections, contractors may request AM or PM. The District will make every effort to accommodate the request.
- Time specific inspections may be arranged for an additional \$85 fee.
- Pre construction meetings with the District's fire safety inspection team are highly recommended.
- **Address must be clearly visible once construction has begun.**

## **FIRE PREVENTION BUREAU**

North Collier Fire Control and Rescue District  
6495 Taylor Road  
Naples, FL 34109  
(239) 597 9227  
[www.northcollierfire.com](http://www.northcollierfire.com)

### **Call-In Inspection Request:**

(239) 597 9227

### **Online Inspection Request:**

[www.ccfдин.com](http://www.ccfдин.com)

# **FIRE SAFETY INSPECTION GUIDELINES**

*Guidelines for a successful  
fire safety inspection*



# INSPECTION GUIDELINES

**All inspections shown require a Collier County permit. This is a summary listing of mandatory inspections and does not represent all required inspections or codes. Contractors must comply with all local and State codes.**

## FIRE SPRINKLERS

- Four (4) required inspections: rough, hydro, flush and final.
- Rough, hydro and flush may be inspected at same time if nipples and caps are used in place of sprinkler heads.
- Final inspection includes verification that installed heads match model number per approved plans and are obstruction free.

## UNDERGROUND

- Three (3) required inspections: rough, hydro, and flush.
- Inspection verifies work matches plans.

## FIRE PUMP

- One (1) required inspection.
- Inspection requires flow test off the roof of all high-rise buildings.
- Can be scheduled with fire pump installer's acceptance test or as a second test.

## PENETRATIONS

- All items penetrating a rated wall must be installed following a testing agency assembly.
- Manufacturer's installation documentation must be on-site.
- Penetration inspections include, but are not limited to: electrical wiring and conduits, plumbing pipe, dampers and a/c lines.

## FIRE ALARM

- Two (2) required inspections: rough and final.
- Rough inspection includes verification of wire, device and device location.
- Final inspection includes testing of every device installed and verification that installation is to manufacturer's specifications. Laminated "footprint" showing all initiating devices is required.
- All work, with the exception of repair work, requires a permit.

## FIRE WALL, TENANT SEPARATION WALL AND RATED CEILINGS

- Minimum required inspections: rough and final.
- All rated walls/ceilings must be built to an approved testing agency specification. Example: UL U419 Rough inspection includes framing/resilient channel, screw type and spacing, board brand and type.
- Approved protection of outlet boxes within a 24" horizontal line per UL requirements is required.
- Final inspection includes final layer, tape and mud and perimeter caulking if required. Manufacturer's installation documentation must be on-site.
- All work to a rated wall, including repair work, requires a permit.

## FIRE DOORS

- All fire doors and frames must be labeled and installed as tested.

## KITCHEN HOOD SYSTEMS

- Hood inspections include verification of construction, installation of the hood, duct work and any required fire wrap and roof top fans.

## ENGINEERED AND PRE-ENGINEERED FIRE SUPPRESSION SYSTEMS

- Fire suppression system inspections include verification of installation to manufacturer's specifications.

## FIRE HYDRANTS

- Thrust blocks or restraints must be inspected.
- Fire hydrant acceptance includes: flow test, verification of paint (safety yellow), blue road marker, breakaway pad and payment.
- Contact Fire Prevention Bureau for applicable fees.

## FINAL INSPECTION

- Final inspections are scheduled after all trades have completed work.
- A representative of all trades is required to be present during final inspection.
- Upon successful final inspection, Notice of Fire Compliance for all permits will be issued.

## CODE REQUIREMENTS

All construction must meet the following code requirements:

- Florida Building Code & Statutes
- Florida Fire Prevention Code
- Local Ordinances
- North Collier Fire District Policy & Procedures

## RE-INSPECTION FEES

1st Re-Inspection	\$ 75
2nd	\$ 100
3rd	\$125
4th	\$300
5th and Subsequent Failures	\$600